



RENTAL HOUSING APPLICATION
CITY OF RAVENNA
530 N. Freedom Street
Ravenna, Ohio 44266
Phone: 330-296-5607 Fax: 330-330-296-1280

Ordinance# 1476.05
Revised 8/1/19

Date: _____

Rental Address: _____

Owner/Landlord Name: _____ Phone#: _____

Owner Address: _____

Email: _____

Property Management Co. _____ Phone#: _____

of units currently: _____ Zoning District: _____

Are any units subsidized by any public agency or inspections? _____ If yes, what agency? _____

1. It is the responsibility of the owner to insure that all properties conform to the Property Maintenance and Housing code of the City of Ravenna. All fees are per parcel.
2. All violations found during inspection must be corrected within thirty (30) days of inspection, unless otherwise noted.
3. The rental inspection is a biennial renewal (Every 2 years). It is the responsibility of the homeowner to renew the rental housing certificate every two (2) years. If the rental inspection expires, the rental will be considered a new rental with appropriate fees applying.
4. Once the Building Dept. receives this application and fees you will be contacted by the City inspector to schedule an inspection date. Inspections are only scheduled through the property owner/landlord or a property management company.

Fees:

1. \$40.00 Standard Inspection Fee for 1 and 2 unit rentals per parcel
2. \$20.00 Per Unit Standard Inspection for 3 units and more per parcel
3. New Rentals add \$100 to Standard Inspection Fee for application
4. Re-Inspection Fee: \$25.00 per re-inspection (RCO 2019-056)
5. Past Due 2 year renewal Add \$100 to Standard Inspection Fees plus application fee (RCO 1476.99)
6. We accept cash, credit or check made payable to the City of Ravenna.

Applicant's Signature: _____ Date: _____ Total Cost: _____