

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**November 19, 2018**

The November 19, 2018 Ravenna City Council Committee of the Whole meeting was called to order at 7:00 P.M. by Council President, Joseph Bica. The following Council members were present: Andrew Kluge, Bruce Ribelin, Scott Rainone, Paul Moskun, Robert Kairis, Amy Michael and Matt Harper. Also attending the meeting were: Mayor Frank Seman; Finance Director, Kimble Cecora; Service Director, Kay Dubinsky; City Engineer, Bob Finney; and Police Chief Jeff Wallis.

President Bica stated that Ms. Dubinsky had an announcement to make to Council.

Ms. Dubinsky informed Council that the City lost an employee from the Wastewater Treatment Plant today. Brian Masters was hunting in West Virginia and died of a heart attack. He was only 51 years old.

Mayor Seman stated that once he receives information regarding the arrangements, they will be forwarded to Council.

President Bica said the first item on the agenda is the approval of the Committee of the Whole meeting minutes of October 22, 2018. There being no corrections, additions or changes to the minutes, a motion was made by Ms. Michael to approve the minutes as submitted. The motion as seconded by Mr. Kairis. **Voice Vote: All Ayes.**

President Bica said Item No. 2 is to authorize the Mayor to appropriate funds to replace the heat/ac unit at the water administration building.

Mr. Moskun stated that the unit is twenty years old. It will cost \$9,100.00 to replace.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 3 is accepting the donation of 8 AED's from University Hospital.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 4 is accepting the 2018 Bulletproof Vest Grant.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 5 is authorizing the Mayor to appropriate funds for the I.D Badge System.

Mr. Kluge stated that this does include the RFID option.

Mr. Bica inquired who would be responsible in issuing the badges.

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Chief Wallis stated that Human Recourses would be responsible for the badges.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 6 is to authorize the Mayor to enter into a contract with the Ohio Attorney General's Office for ambulance billing collections.

Mr. Kluge stated that Council still had questions on this issue.

Mr. Bica suggested to move this forward and keep it on separate readings.

Mr. Cecora stated that he is questioning if the other communities did legislation. Stated that there is no sample size out there to look at. Legislation can be drafted.

Mr. Kluge agreed with a comment that Mr. Bica made at committee meeting as to where the city would fall in line with the collections.

Mr. Bica felt that Council should continue to investigate and receive answers from Streetsboro and Kent.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 7 is authorizing the Mayor to enter into a contract with Advan for the development of the website.

Ms. Michael stated that she did not receive anything from Advan.

Mayor Seman stated that he has a copy of their proposal, but has not seen the contract.

Ms. Michael requested that this move forward and hopefully have the contract before the council meeting.

Mayor Seman will contact Advan for the contract and send it out to Council.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 8 is authorizing the Director of Parks & Recreation to enter into agreements for customized programming.

Mr. Kairis stated that this was discussed in committee. Ms. Watkins wants to be able to set up contracts with individuals for training. Stated that the Law Director was to draft some wording for the ordinance.

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There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No.9 is to appropriate funds for the Meridian/Main Street, Street light pole and controller.

Mr. Harper stated that this is appropriating \$10,000.00 to cover the current cost while the insurance is being investigated. This is from the accident that occurred at that intersection.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 10 is a request to adjust appropriations to payroll accounts and appropriations.

Mr. Cecora stated that this is the annual pre year-end clean up. This takes care of payroll adjustments that have been made.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Bica said Item No. 11 is the approval of the October, 2018 accounting transactions.

Mr. Cecora reported that transfers were made as illustrated on the exhibit for annual debt service payment from a variety of funds to various debt service projects.

There being no further discussion, it was decided by those present that legislation would be prepared.

There being no further business before the Committee of the Whole, the meeting adjourned at 7:10 P.M.

**ATTEST:**

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Council Clerk

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Joseph Bica, President of Council